



July 8, 2015

Via Electronic Mail

Trump Old Post Office LLC  
725 Fifth Avenue, 25<sup>th</sup> Floor  
New York, NY 10022  
Attention: Ivanka Trump, Executive Vice President

**RE: Trump International Hotel Project in Washington D.C.  
Request for Information**

Dear Ivanka:

We understand that the General Services Administration has reached out to you to request certain information with respect to worker verification on the Trump International Hotel Project in Washington D.C. (the "Project"). As you have requested, we have outlined certain procedures in effect at the Project, consistent with your request to us for information.

As you are aware, Lend Lease (US) Construction Inc. ("Lend Lease") has been engaged by Trump Old Post Office LLC as the construction manager, as agent, in connection with the construction of the Project under the terms of that certain Construction Management Agreement dated as of April 1, 2014 (the "CMA"). As you are also aware, there are numerous trade contractors performing the construction work at the Project. All trade contractors performing work on the Project are expressly required to follow all applicable federal, state and local laws. These trade contractors directly employ their own workforce.

Lend Lease verifies the eligibility of its own employees who are working on site by collecting their I9 form and copies of their identifying documentation; and checks the status of all such employees through the E-Verify program before admitting them to work for Lend Lease. In addition, Lend Lease has instituted certain requirements under the trade contracts and procedures on the Project beyond what is required of Lend Lease by law.

Under the terms of each trade contract, trades are required to undertake employment eligibility verification procedures to ensure they are not employing workers who are not authorized to work in the United States. In addition, this Project utilizes certain best practices in connection with worker access and identification at the project.

Lend Lease has implemented an electronic certified payroll system on the Project called LCPtracker. In order to receive payment, all trade contractors must register their employees with LCPtracker. When a trade contractor registers its employees in LCPtracker, a full social security number must be entered in order for the employee record to be completed. In addition, there is a checkbox in the employee set up screen that says, "I certify that this employee is I9 certified" which must be checked by the trade contractor/employer. Lend Lease also obtains a lien waiver from every first-tier trade contractor prior to every payment, which waiver includes a re-certification of all certifications in the trade contract.

Finally, the Old Post Office project is a controlled access site. Entry to the site is regulated by three (3) turnstile units that require each worker to have a badge to pass through the turnstile. The turnstiles are monitored by a guard 24/7.




All workers are required to be badged. The badges include the workers' picture, the worker's name and employer name. The badges are issued during the Safety and Site Orientation, and given to all workers on the site. No worker is allowed on site or issued a badge without going through the orientation process. Once issued a badge, that worker retains the badge. The worker's entry and exit of the site is recorded by the turnstile.

LCPtracker requires each employer to verify that every individual performing services has provided evidence of identity and employment authorization as required by law. No trade contractor is paid for work performed except to the extent that badged workers' time is verified by the data collected through the badging/turnstile system.

We trust this information is responsive to your requests. We are available at your convenience to discuss this further or should you need any additional information regarding our work on the Project.

Sincerely,

  
Lend Lease (US) Construction Inc.

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Thomas V. Giordano  
Senior Vice President and General Counsel